



Procedure to write a Thesis

To write a thesis (BSc, MSc or similar) the ITE and the Clausthal University of Technology require to follow certain procedures mandatory for all students!

Thesis under supervision of the industry and ITE

- The student who wants to write a thesis has to contact the relevant industry to ask for an opportunity and a defined topic.
- Student is to agree with the industry on the timing for the thesis and the relevant terms and conditions.
- Student is to contact ITE with this information and to ask for approval and supervision by ITE (before start).
- Student is to register the thesis with the TU Clausthal examination office prior to start the thesis work (students are allowed to familiarise themselves with the topic prior to registration).
- The thesis work in principle will be executed in 3-4 months, in exceptional situations up to 6 months.
- During the thesis work the student is to contact his ITE advisor on a regular basis as agreed with his ITE advisor.
- Upon completion of the work the student is to hand in 2 copies of his thesis to the examination office in line with his approved date.
- In case the thesis work needs more time than foreseen an elongation of the deadline has to be applied for at the examination office.
- The basic layout of the thesis should be inline with the example attached.

Thesis under supervision of ITE only

- The student who wants to write a thesis is to contact ITE to ask for an opportunity and a defined topic.
- Student is to agree with ITE on the timing for the thesis. Student will be appointed to an ITE supervisor.
- Student is to register the thesis with the TU Clausthal examination office prior to start the thesis work (students are allowed to familiarise themselves with the topic prior to registration).
- The thesis work in principle will be executed in 3-4 months, in exceptional situations up to 6 months.
- During the thesis work the student is to contact his ITE advisor on a regular basis as agreed with his ITE advisor.
- Upon completion of the work the student is to hand in 2 copies of his thesis to the examination office in line with his approved date.
- In case the thesis work needs more time than foreseen an elongation of the deadline has to be applied for at the examination office.
- The basic layout of the thesis should be inline with the example attached.

In case there are any further questions please contact the study advisors.

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